

 <b>Washington State Department of Early Learning</b>		<b>CHILD CARE CENTER CHECKLIST</b>		<input type="checkbox"/> Initial Date: _____	<input type="checkbox"/> Full Date: _____								
NAME OF CENTER				<input type="checkbox"/> Relicensing Date: _____	<input type="checkbox"/> Certification Date: _____								
STREET ADDRESS		CITY	STATE	ZIP CODE									
CENTER TELEPHONE NUMBER		CENTER FAX NUMBER		EMAIL ADDRESS									
NAME OF EVALUATOR			OFFICE										
CAPACITY	AGE RANGE through		DAYS OF OPERATION										
HOURS OF OPERATION a.m. through p.m.			LICENSE EFFECTIVE DATES to										
Mark appropriately: A: <b>APPLICANT</b> – To be completed by the applicant. I: <b>INITIAL</b> – To be completed by the licensor and health specialists for initial licensure. F: <b>FULL</b> – To be completed by the licensor and health specialist for full license.													
<b>NOTE: Shaded requirements to be completed by the health specialist on initial and initial to full, and by the licensor on relicensure.</b>													
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<b>1. LICENSING: WAC 170-295-</b>			<b>A = APPLICANT   I = INITIAL   F = FULL</b>										
0040	A	I	F	<b><u>Requirements by outside agencies</u></b> Notification of letter to local planning office; date:  Certificate of Occupancy; date:  Fire Marshal or Designee approval; date:  Local ordinances addressed; date:	<b><u>0060 DEL licensing requirements</u></b> Attended licensing orientation; date:  Completed, submitted application on file; fees paid date:  Documentation of completed background checks for all staff and volunteers; date:  Completed visual comparison of the provider and the original photo identification								
0050				<b><u>Waiver to Minimum Licensing Requirements</u></b> Licensee has waiver(s); date:	<b><u>0080 Minimum 35 square feet per child of usable space; and minimum 50 square feet per infant or child using a crib</u></b>								
<b>2. STAFFING: WAC 170-295-</b>			<b>A = APPLICANT   I = INITIAL   F = FULL</b>										
1010	A	I	F	<b><u>Center director qualifications</u></b> Center director meets requirements/qualifications	<b><u>1080 Orientation requirements</u></b> All employees and volunteers have been orientated								
1020				<b><u>Program supervisor qualifications</u></b> Program supervisor meets requirements/qualifications	<b><u>1090 Ongoing training requirements</u></b> All staff have regular ongoing training								
1030				<b><u>Lead teacher qualifications</u></b> Lead teacher meets requirements/qualifications	<b><u>1100 CPR/First Aid requirements</u></b> <b><u>CPR/First aid requirement met</u></b>								
1040				<b><u>Assistant qualifications</u></b> Assistants/trainees meet requirements and qualifications	<b><u>1110 HIV/AIDS/blood borne pathogen requirements</u></b> <b><u>HIV/AIDS/blood borne pathogen requirements met</u></b>								
1050				<b><u>Volunteer qualifications</u></b> Volunteers meet requirements and qualifications	<b><u>1120 Tuberculosis (TB) requirements for staff</u></b> <b><u>TB testing requirements for all staff and volunteers met</u></b>								

**CHILD CARE CENTER CHECKLIST**

STAFFING										
STAFF NAMES	App	BACKGROUND CHECK	TB TEST	HIV/AIDS TRAINING	CPR CARD	FIRST AID	FOOD HANDLERS PERMIT	PROGRAM ORIENTATION	STARS TRAINING	
									20 HRS	10 HRS
WAC CITATION	1010 – 1050	0070	1120	1110	1100	1100	3170	1080	1060	1070
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RECORDS, REPORTING, AND POSTING										
CHILD'S INFORMATION	ENROLLMENT APPLICATION	HEALTH CARE PROVIDER	HEALTH HISTORY	IMMUNIZATIONS	MEDICAL CONSENT	MEDICATION AUTHORIZATION	MEDICATION DISPENSED	PHYSICAL EXAM DATE	INDIVIDUAL HEALTH PLAN	PARENT COMMUNICATION
WAC CITATION	7010	7010	7010	7010 – 7120	7010	7010	7010	7010	7010	2080
<b>CHILD # 1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CHILD #2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CHILD # 3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CHILD # 4</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CHILD # 5</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS AND RECOMMENDATIONS

CHILD CARE CENTER CHECKLIST

3. PROGRAM: WAC 170-295-

A = APPLICANT I = INITIAL F = FULL

	A	I	F	REQUIREMENT		A	I	F	REQUIREMENT
<b>2010</b>				<b><u>Play materials, equipment, and activities</u></b>	<b>2060</b>				<b><u>Night care</u></b>
	—	—	—	Children have adequate supply of accessible, culturally relevant, age-appropriate learning materials		—	—	—	Evening/nighttime care meets physical and emotional needs of child
	—	—	—	Children have a current daily schedule of activities and lesson plans that are developed to meet the children's developmental, cultural, and individual needs		—	—	—	Staff ratio maintained
	—	—	—	Include at least one activity daily for each of the following:		—	—	—	Person in charge meets lead teacher requirements
	—	—	—	Child initiated activity (free play)	<b>2070</b>				<b><u>Offsite trips</u></b>
	—	—	—	Staff initiated activity (organized play)		—	—	—	<b>Prior written parental consent is obtained for all off-site trips</b>
	—	—	—	Creative expression		—	—	—	<b>Transportation arranged is safe</b>
	—	—	—	Group activity		—	—	—	<b>Seat belt/safety seats or child restraints available for each child</b>
	—	—	—	Quiet activity		—	—	—	<b>Current liability and medical insurance</b>
	—	—	—	Large and small muscle activities		—	—	—	<b>Operator has valid driver's license</b>
	—	—	—	Plan for smooth transitions by using transitions as a learning experience		—	—	—	<b>Driver or staff in vehicle/caravan has current first aid and CPR</b>
<b>2020</b>				<b><u>Maximum allowable time discussed with provider</u></b>		—	—	—	<b>First aid kit available</b>
	—	—	—	Children in care ten hours or less		—	—	—	<b>Required safety equipment available</b>
<b>2030</b>				<b><u>Staff interaction with children</u></b>	<b>2080</b>				<b><u>Parent communication (written)</u></b>
	—	—	—	Staff interacts frequently with children. Interactions are nurturing, supportive, and respectful.		—	—	—	Enrollment/admission
<b>2040</b>				<b><u>Behavior management</u></b>		—	—	—	Fee and any payment plan(s)
	—	—	—	Behavior management and discipline is based on child's need/development, and is fair, reasonable, and consistent with no corporal punishment.		—	—	—	Typical activity schedule/hours of operation
	—	—	—	Any physical restraint method must be documented in an incident report, placed in the child's individual record, and a copy given to the parent.		—	—	—	Sign-in/sign-out requirements
<b>2050</b>				<b><u>Rest periods</u></b>		—	—	—	Child abuse reporting requirements
	—	—	—	Rest periods are offered to children needing rest		—	—	—	Behavior management and discipline
	—	—	—	Quiet activities for children not needing rest		—	—	—	Non-discrimination policy
	—	—	—	Children 29 months of age or younger follow individual sleep schedule		—	—	—	Any religious activities
						—	—	—	Transportation and field trips
						—	—	—	Ill child practices
						—	—	—	Medication management
						—	—	—	Disaster preparedness plans
						—	—	—	Diapering, toilet training and feeding, if applicable
						—	—	—	Other

CHILD CARE CENTER CHECKLIST

3. PROGRAM (CONTINUED): WAC 170-295-

A = APPLICANT I = INITIAL F = FULL

2090 **Staff ratios and group size**

Staff ratios are within requirements:

STAFF RATIOS AND GROUP SIZE						
ROOM/GROUP NAME	AGE OF CHILDREN	MAXIMUM RATION	MAXIMUM GROUP SIZE	NUMBER OF STAFF	NUMBER OF CHILDREN	REMARKS
	One month–11 months	1:4	8			
	12 months–29 months	1:7	14			
	30 months–5 years	1:10	20			
	5 years–12 years	1:15	30			

A	I	F	REQUIREMENT
2090	—	—	Children are within continual visual and auditory range
2110	—	—	<b><u>Children and food preparation</u></b>
	—	—	Children supervised during food preparation activities
	—	—	Kitchen safe for children
2120	—	—	<b><u>Infant and toddler program requirements</u></b>
	—	—	Safe environment
	—	—	Learning and play materials:
	—	—	Social development
	—	—	Intellectual ability
	—	—	Language development and communication
	—	—	Self-help skills
	—	—	Sensory stimulation
	—	—	Large muscle development
	—	—	Small muscle development
	—	—	Creative expression

A	I	F	REQUIREMENT
2120	—	—	Read and talk to them daily
	—	—	Daily indoor opportunities for freedom of movement
	—	—	Not leave them in car seats once they arrive at the center
	—	—	Not to be left in playpens for extended periods of time
	—	—	Talk to and interact with each infant and toddler
	—	—	Hold and cuddle infants and toddlers
2130	—	—	<b><u>Outdoor play area</u></b>
	—	—	A safe outdoor or equivalent play area is provided
	—	—	Square footage of outdoor play area:
	—	—	Minimum 75 square feet per child
	—	—	Outdoor or equivalent play area used daily
	—	—	A variety of age appropriate outdoor play equipment is provided
	—	—	Climbing
	—	—	Pushing and pulling
	—	—	Balancing

**CHILD CARE CENTER CHECKLIST**

<b>3. PROGRAM (CONTINUED): WAC 170-295-</b>				<b>A = APPLICANT    I = INITIAL    F = FULL</b>			
A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
2130	_	_	Riding	2130	_	_	Protective surfacing
_	_	_	Equipment design	_	_	_	Maintenance of playground equipment
<b>4. AGENCY PRACTICES: WAC 170-295-</b>				<b>A = APPLICANT    I = INITIAL    F = FULL</b>			
6010	_	_	<u><b>Discrimination</b></u> Center complies with state and federal nondiscrimination laws, including the Americans with Disabilities Act.	6040	_	_	<u><b>Child abuse and neglect</b></u> Children are protected from child abuse and neglect per Chapter 26.44 RCW
6020	_	_	<u><b>Religious activities</b></u> Center has policy describing religious policy and procedures	6050	_	_	<u><b>Prohibited substances</b></u> When children are present, including in vehicles, no adult or staff, parent, and/or volunteer consumes alcohol or illegal drugs.
6030	_	_	<u><b>American Indian children</b></u> If five percent or more of the children are American Indian, special consultants are used to meet their needs, develop resources and train staff.	_	_	_	When children are present, including in vehicles, no adult or staff, parent, and/or volunteer smokes.
_	_	_	_	6060	_	_	<u><b>Unsupervised access to children in care</b></u> Unsupervised access to children in care requirements met
<b>5. RECORDS, REPORTING, AND POSTING: WAC 170-295-</b>				<b>A = APPLICANT    I = INITIAL    F = FULL</b>			
7010	_	_	<u><b>Children's files</b></u> Confidential files on premises for each child in care includes: Registration data <u><b>Health history/individual child care plan</b></u> <u><b>Medications given</b></u> <u><b>Authorizations</b></u> <u><b>Copies of illness or injury reports</b></u> <u><b>Certificate of immunization status (CIS)</b></u>	7050	_	_	<u><b>Blood borne pathogen training (including HIV/AIDS)</b></u> STARS training Child abuse and neglect <u><b>Food handler cards (if applicable)</b></u> <u><b>CPR/First Aid</b></u> <u><b>Tuberculosis (TB) testing</b></u>
7020	_	_	<u><b>Immunizations</b></u> <u><b>Meets requirements</b></u>	7060	_	_	<u><b>Illness and injury reporting</b></u> Immediate reports of death or serious injury is made to the proper person/agency (oral and written) Suspect child abuse/neglect or exploitation Food poisoning or communicable disease
7030	_	_	<u><b>Attendance records</b></u> Daily attendance records with signature on file	_	_	_	_
7040	_	_	<u><b>Licensing information</b></u> Program records on premises for parents to review include: current child care center checklist/facility licensing agreement, monitoring checklist/facility-licensing agreement	7070	_	_	<u><b>Circumstantial reporting requirements</b></u> Change of address, location, space, or telephone number Change of ownership, chief executive, director, program supervisor Change of number/age of children Plans for major remodeling Fire/damage to structure
7050	_	_	<u><b>Personnel records and policies</b></u> Employment application Criminal history background inquiry Photo copy of social security card Written documentation of training and staff meetings to include: Staff orientation	_	_	_	_

CHILD CARE CENTER CHECKLIST

5. RECORDS, REPORTING, AND POSTING (CONTINUED): WAC 170-295-				A = APPLICANT I = INITIAL F = FULL			
A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
7080			<b><u>Posting requirements</u></b>	7080			Evacuation plans and diagram
—	—	—	Post notification to parents stating that licensing information is available for their review. Information to be made available includes: 1) copies of recent licensing checklist and compliance agreement for any deficiencies; 2) copies of recent monitoring checklist; and 3) compliance agreement for any deficiencies.	—	—	—	Emergency telephone numbers
—	—	—	Written lesson plans	—	—	—	Nondiscrimination poster
—	—	—	A list of staff names				<b>Items posted for staff include:</b>
—	—	—	Typical activity schedule and operating hours	—	—	—	<b>Food allergies posted</b>
—	—	—	Meal and snack menus	—	—	—	<b>Dietary and nutrition requirements for particular children</b>
—	—	—	Evacuation plans and diagram	—	—	—	<b>Hand washing practices</b>
				—	—	—	<b>Diaper changing procedures</b>
				—	—	—	<b>Center policies and procedures</b>
				—	—	—	<b>Health Care policy</b>
				—	—	—	<b>Disaster plan</b>
6. HEALTH AND NUTRITION: WAC 170-295-				A = APPLICANT I = INITIAL F = FULL			
A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
3010			<b><u>Health policies and procedures</u></b>	3040			<b><u>Hand washing procedure for children</u></b>
—	—	—	Reviewed, signed and dated by RN, PA, or MD	—	—	—	Warm, running water and soap present
—	—	—	Name and date:	—	—	—	Hands washed at required times
—	—	—	Cleaning and sanitizing procedures	3050			<b><u>Medication requirements</u></b>
—	—	—	Communicable disease reporting requirements	—	—	—	ADA/reasonable accommodation issues addressed
—	—	—	Minor injuries	3060			<b><u>Medication management</u></b>
—	—	—	First aid	—	—	—	Written permission from parent/physician if required
—	—	—	Medical emergencies	—	—	—	Consent form documentation
—	—	—	Medication management	3070			<b><u>Medication storage</u></b>
—	—	—	Hand washing	—	—	—	Original container/labeling requirements met
—	—	—	Disaster response	—	—	—	Medication stored inaccessible to children
—	—	—	Food handling	—	—	—	Internal and external medication stored separately
—	—	—	Nutrition	—	—	—	Medication refrigerated if indicated
—	—	—	Care of children with needs	3080			<b><u>Bulk medications</u></b>
—	—	—	Care of infants	—	—	—	Written consent from parent
—	—	—	SIDS	3090			<b><u>Leftover medications</u></b>
—	—	—	Exclusion/readmission policy	—	—	—	Return to parent/disposed
3020			<b><u>Hand washing procedures for staff</u></b>	3100			<b><u>Self administering of medication</u></b>
—	—	—	Warm, running water and soap present	—	—	—	Written consent from parent/health care provider
—	—	—	Hands washed at required times	—	—	—	Staff observations/documentation
3030			<b><u>Infectious disease prevention</u></b>	3110			<b><u>Medication equipment</u></b>
—	—	—	Children screened daily for signs of illness	—	—	—	Measuring device provided by parent
—	—	—	Exclusion policy available	3120			<b><u>Medication documentation</u></b>
—	—	—	Illness/injury documentation	—	—	—	Name, date, time, type, and amount documented in record
—	—	—	Parent notification of infectious disease exposure	—	—	—	Record validated by staff
—	—	—	Reportable disease list available	3130			<b><u>Medication administration</u></b>
				—	—	—	Qualified staff administering medication

## CHILD CARE CENTER CHECKLIST

## 6. HEALTH AND NUTRITION (CONTINUED): WAC 170-295-

A = APPLICANT I = INITIAL F = FULL

A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
3140			<u>Fluid dairy requirements</u>	3200			<u>Labeled and dated containers/stored off the floor</u>
			Pasteurized milk/milk products				Food stored in a sanitary manner
			Minimum content fat				Freshness/manufacturers expiration date checked
3150			<u>Meal and snack requirements</u>	3210			<u>Safe thawing</u>
			Minimum servings met				Foods thawed in refrigerator (preferred)
3160			<u>Nutrition</u>				Sink method
			Foods/snacks served meet nutritional requirements				Microwave process
			Menus recorded and posted	3220			<u>Kitchen equipment</u>
			Food allergy/special menu requirements address				Good repair, properly sealed without chips or cracks
3170			<u>Food handlers training</u>				Moisture resistant
			Food handler card(s) current				Clean and sanitary condition
3180			<u>Food safety</u>				Range properly vented
			Food originated/prepared from an approved source				Dishwashing procedures
3190			<u>Food surveillance</u>				Hand washing facilities available and adequate
			Thermometer present for each refrigerator/freezer unit				Refrigerator/freezer defrosted and properly maintained
			Food stored at proper temperature	3230			<u>Eating and drinking equipment</u>
			Food cooked at proper temperature				Durable eating utensils
			Food held at proper temperature				Developmentally appropriate
			Leftover foods labeled and dated				Drinking fountains inclined, water pressure adequate
			Temperature record maintained if required				Drinking fountains not located in sinks
3200			<u>Food storage</u>				
			Original or labeled containers				

## 7. CARE OF YOUNG CHILDREN: WAC 170-295-

A = APPLICANT I = INITIAL F = FULL

A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
4010			<u>Age requirements</u>	4050			<u>Frozen breast milk stored no more than two weeks in center</u>
			Infant(s) more than one month of age				
4020			<u>Nutritional needs of infants</u>	4060			<u>Cleaning and sanitizing bottles/nipples</u>
			Written policy to include:				Clean and sanitize in dishwasher/wash, rinse, and boil for one minutes
			Providing nutritional needs	4070			<u>Infant/toddler feeding</u>
			Developmental stage guidelines used				Bottle feeding practices appropriate
4030			<u>Bottle preparation</u>				Infants/toddlers should be fed according to their need rather than an adult prescribed time
			Bottles prepared in a sanitary manner				
4040			<u>Infant formula and food storage</u>				Hold infants for bottle feedings to prevent choking
			Bottles/food labeled with full name and date bottle was filled				
			Contents of any bottle not consumed within an hour discarded				No propped bottles
			Infant formula within manufacturer's expiration date				
			Bottle nipples covered when not in use				
			Unserved bottles refrigerated when not in use				
4050			<u>Breast milk storage</u>				
			Contents labeled and dated				
			Frozen breast milk stored at 10F or less				

CHILD CARE CENTER CHECKLIST

7. CARE OF YOUNG CHILDREN (CONTINUED): WAC 170-295-				A = APPLICANT	I = INITIAL	F = FULL	
A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
4070	—	—	—				Place infants who can sit in a high chair or appropriate child-sized table for feeding and staff sit facing the child during feeding
4080	—	—	—				<u>Toilet training</u> Initiated with parents consent
4090	—	—	—				<u>Potty chairs</u> Located in area designed for toileting Potty chair/designated sink cleaned/sanitized after each use
4100	—	—	—				<u>Infant nap and sleep equipment</u> Nap and sleep equipment appropriate Equipment easily cleaned and sanitized Adequate space between sleeping equipment or approved barriers end to end
4100	—	—	—				Bedding is laundered weekly or before use by another child Bumper pads, quilts, pillows not in use
4110	—	—	—				<u>SIDS policy</u> Infants placed on back while sleeping unless health care provider requests another sleeping position
4120	—	—	—				<u>Diaper changing</u> Diaper changing area impervious to moisture and cleanable Diaper changing area adjacent to sink Diaper changing area cleaned/sanitized after each use Soiled diapers disposed in covered containers
4130	—	—	—				<u>Nurse consultant</u> Nursing consultation (if required) is documented
4140	—	—	—				<u>Clothing</u> Additional clothing available
8. SAFETY AND ENVIRONMENT: RCW 43.215.360 WAC 170-295-				A = APPLICANT	I = INITIAL	F = FULL	
A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
5010	—	—	—				<u>First aid supplies</u> First aid supplies adequate and conform with center policies Syrup of ipecac Expiration date:
5020	—	—	—				<u>General safety, maintenance, and site</u> Free from hazards: (burns, drowning, choking, cuts, falls, pinches, poisons, crush, trap, trip) injury hazards Child height handrails Guardrails for stairs/elevated play areas Electrical outlets protected with tamper-resistant receptacles or covers Shielded lights and tubes Windows screened (if applicable) Shielding heaters (if applicable)/portable heaters prohibited Entrance/exit doors monitored Telephone accessible to staff Flashlight/emergency lighting device
5030	—	—	—				<u>Disaster plan</u> Includes written policies for required procedures Plan annually reviewed and signed by director, staff Plan reviewed and signed by parents when children are enrolled Monthly fire drill evacuation conducted/documented Quarterly disaster training conducted/documented
5040	—	—	—				<u>Cleaning and sanitizing</u> Includes written policies for required procedures Building maintained in a clean/sanitary manner Equipment maintained in a clean/sanitary manner Premises maintained in a clean/sanitary manner Premises free from rodents, insects, and other pests Approved sanitizing/disinfectant solution
RCW 43.215.360							Window blind cords do not form a loop



## CHILD CARE CENTER CHECKLIST

## 8. SAFETY AND ENVIRONMENT (CONTINUED): WAC 170-295-

A = APPLICANT I = INITIAL F = FULL

A	I	F	REQUIREMENT	A	I	F	REQUIREMENT
5050			<u>Water activities</u>	5100			<u>Paper towels or drying device</u>
—	—	—	Pools inaccessible to children when not in use	—	—	—	Bathing facility inaccessible to children when not in use
—	—	—	Swimming pool/certified life guard present	5110			<u>Laundry requirements</u>
—	—	—	Hot tub, spa, small wading pools, whirlpools not allowed	—	—	—	Access to laundry facility (on or off site)
—	—	—	Water tables/water play containers cleaned and sanitized after each use	—	—	—	Laundry sanitized by temperature or chemical
5060			<u>Storage of maintained and janitorial supplies</u>	—	—	—	Soiled laundry stored separately
—	—	—	Toxic materials and cleaning supplies stored inaccessible to children	—	—	—	Laundry equipment is inaccessible to children
—	—	—	Stored to comply with fire safety/department regulations	—	—	—	Dryer vented to outside of building
—	—	—	Floor surfaces moisture impervious and easily cleanable	5120			<u>Sleep and nap equipment</u>
—	—	—	Designated sink available for disposal of wastewater	—	—	—	Nap equipment appropriate
—	—	—	Mop storage ventilated to outside	—	—	—	Bedding is laundered weekly or before use by another child
5070			<u>Water supply</u>	—	—	—	Bedding is stored separately from bedding used by another child
—	—	—	Water supply approved by health authorities	—	—	—	Mats or cots are cleanable, sanitized before use by another child
—	—	—	Hot water temperature (85F to 120F)	5140			<u>Storage space requirements for children</u>
5080			<u>Sewage and liquid wastes</u>	—	—	—	Accessible individual storage space available for each child
—	—	—	Sewage system approved by health authorities	5150			<u>Ventilation and temperature requirements</u>
5090			<u>Fence requirements</u>	—	—	—	Temperature at least 68F to 75F in winter and 68F to 82F in summer
—	—	—	Safe, secure, maintained in good repair, designed to prevent entrapment and discourage climbing	—	—	—	Ventilation adequate
5100			<u>Toilets, hand washing sinks, and bathroom requirements</u>	5160			<u>Pesticides</u>
—	—	—	Toilets vented to outdoors	—	—	—	Comply with the licensing requirements of the Pesticide Application Act
—	—	—	Flooring is moisture resistant and washable	—	—	—	A copy of pesticide policy provided for review to include posting and notification requirements
—	—	—	One toilet and one adjacent hand washing sink per 15 toilet-using children	—	—	—	Plan reviewed annually or on enrollment to parents
—	—	—	Urinals do not replace more than one third of required toilets	5170			<u>Animals</u>
—	—	—	Soap and toilet dispenser with constant supply of toilet paper available	—	—	—	Parents notified of potential health risks of animals in writing
—	—	—	Toilet/hand washing sink height appropriate	—	—	—	Hand washing signs in areas where pets are housed
—	—	—	Hand washing sink located in or immediately outside of each toilet room	—	—	—	Pet containers or cages adequate
				—	—	—	Pet containers, cages, and litter boxes cleaned and sanitized as appropriate
				—	—	—	Animals not present in infant and toddler rooms
				—	—	—	Animals not present in food preparation areas
				—	—	—	Current rabies vaccinations for all dogs and cats on file

**CHILD CARE CENTER CHECKLIST**

**9. SUMMARY, COMMENTS, AND RECOMMENDATIONS TO INCLUDE LICENSEE'S GOALS**

COMMENTS AND RECOMMENDATIONS

<input type="checkbox"/> <b>Initial Inspection</b>	Compliance agreement: <input type="checkbox"/> Yes <input type="checkbox"/> No	DATE
	LICENSOR'S SIGNATURE	DATE
	HEALTH SPECIALIST'S SIGNATURE	DATE
	LICENSEE'S SIGNATURE	DATE
<input type="checkbox"/> <b>Initial to Full Inspection</b>	Compliance agreement: <input type="checkbox"/> Yes <input type="checkbox"/> No	DATE
	LICENSOR'S SIGNATURE	DATE
	HEALTH SPECIALIST'S SIGNATURE	DATE
	LICENSEE'S SIGNATURE	DATE
<input type="checkbox"/> <b>Relicensing Inspection</b>	Compliance agreement: <input type="checkbox"/> Yes <input type="checkbox"/> No	DATE
	LICENSOR'S SIGNATURE	DATE
	HEALTH SPECIALIST'S SIGNATURE	DATE
	LICENSEE'S SIGNATURE	DATE